**AGM Meeting Minutes**

# Caboolture Rugby Union Club

# Meeting minutes

**Location**: Caboolture Sports Club – The Terrace  
**Date**: Sunday 11th September 2022  
**Attendees**: All executive committee members in attendance

**Committee Governance**

Wayne Hooper (Chairman)

Tood Hoffman (Secretary)

Anna Little (Treasurer)

Bluey Northcott (Junior President)

Elizabeth Lolohea (Junior Vice President)

Robyn Stephensen (CSC Sports Club Development Officer)

Kevin Kaeser (Sports Club Representative)

John Flew (General Manager)

Ray Williams (Senior President)

Brad Lawrie (Senior Vice President)

**Time**: **12:00pm – 12:49pm**

# Opening of the meeting

1. Chaired by chairman Wayne Hooper 12:05pm
2. Introduced the committee members
   1. Chairman – Wayne Hooper
   2. Secretary – Todd Hoffman
   3. Treasurer – Anna Little
   4. Senior President – Ray Williams
   5. Junior President – Bluey Northcott
   6. CSC Club Representative – Robyn Stephensen
   7. Sports Club Representative – Kevin Kaeser
3. Introduced vice presidents of the club
   1. Senior Vice President – Brad Lawrie
   2. Junior Vice President – Elizabeth Lolohea
4. Explanation of voting rights for committee members
5. Reports – supplied to members on the day except for junior president report which will be available to members after the AGM.
   1. Chairman report read by WH. WH moved to have the report accepted Johnny Kaeser seconded the report. All in favor no objections.
   2. WH moved to accept previous AGM meeting minutes accepted, seconded by Ray Williams.
   3. Treasurer report read by AL. Club done well financially, all financials available in reports handed out on the day to all members. AL moved to have report accepted seconded by Todd Hoffman and Julie Kaeser. All in favor no objections.
   4. Senior President report read by RW. RW moved to have report accepted seconded by Kevin Kaeser. All in favor no objections.
   5. Junior President report read by BN. BN moved to have report accepted seconded by Brad Lawrie. All in favor no objections.
   6. Secretary report. TH nothing to report from the secretary.
6. WH dissolved the committee as it is standing now. Thank you to the committee for all they have done for the year and all the work that was put in to running the club.

Thanked Robyn (CSC Rep) for all the work she has done for the club.

Thanked John Flew and Sam Hoffman, as club employees for all their hard work to keep the club running and all the hours put into the club.

Vice Presidents – thanked for all the hard work and being there when our executive committee are unable to.

Thanked Tara (admin) for all the work she has done since coming on board.

1. WH moved to the voting
   1. 3 positions needed to be voted on: Secretary, Chairman and Junior President
   2. WH gave a run through of how the voting process works, voting to be done via secret ballot.
   3. Tick the box of who you would like to vote for on the ballot paper.
   4. JF and RS will collect votes.
   5. Votes will be counted and announced by RS.
   6. Committee member welcomed to sit at the front of the room once voted in.
2. WH read first vote to be held is Chairman
   1. WH introduced to members present himself and Murray Harvey who nominated for the position
   2. Voting commenced and collected by RS and JF.
   3. Counting commenced by RS and JF.
3. KK moved for votes to be destroyed once counting has concluded seconded by WH.
4. WH Moved to next position on committee – Treasurer
   1. One nomination only, Anna Little
   2. WH asked AL if she accepts the position. AL accepted and is welcomed back on to the committee for another year.
5. WH Moved to next vote – Secretary
   1. WH introduced to members present Brad Lawrie and Dayle Simpson who nominated for position.
   2. Voting commenced and collected by RS and JF.
   3. Counting commenced by RS and JF.
6. WH Moved to next position on committee - Senior President
   1. One nomination only – Ray Williams
   2. WH asked RW if he accepts role as Senior President. RW accepted and welcomed back on to committee for another year.
7. Counting concluded for Chairman and Secretary positions
   1. RS announced results for chairman position.
   2. Murray Harvey voted in as Chairman and welcomed to committee.
   3. RS announced results for Secretary position.
   4. Brad Lawrie voted in as Secretary and welcomed back on to the committee.
8. WH Moved to Junior President
   1. WH introduced to members present Anthony (Bluey) Northcott and Dayle Simpson who nominated for the position.
   2. Voting commenced and collected by RS and JF.
   3. Counting commenced by RS and JF.
9. Counting concluded for Junior President.
   1. RS announced results for Junior President position.
   2. Dayle Simpson voted in as Junior President and welcomed to committee.
10. WH moved to nominations from the floor for vice president positions.
    1. WH called for Senior Vice President nominations.
    2. JF nominated WH seconded by TH. All in favor WH accepted position as Senior Vice President.
    3. WH called for Junior Vice President nominations.
    4. Warren Doich nominated Elizabeth Lolohea seconded by Lauren Johnson. All in favor EL accepted position as Junior Vice President.
    5. WH welcomed new vice presidents to the committee.
11. WH handed over to MH.
    1. Murray Harvey gave a brief overview of his history within the club.
    2. Been at the club since 2006, have junior and senior players within the club, have previously been junior president within the club for a couple of years.
    3. MH nominated for the role because he thinks we need a change and going forward with the new club house and new ideas with no disrespect to what has happened in the past. The club has a great opportunity to move forward with the new club house being built.
    4. MH would like to see the club work as one, both senior and junior players. MH will work closely with the senior and junior presidents to be the point of call between the two levels. Some people may not agree with MH ideals as he’s a straight shooter and to the point. But hopes to get the club moving forward with the committee as one.
12. MH called forward the new committee members.
    1. All committee members welcomed to the front of the room.

New Committee Governance

* Chairman – Murray Harvey
* Secretary – Brad Lawrie
* Treasurer – Anna Little
* Senior President – Ray Williams
* Senior Vice President – Wayne Hooper
* Junior President – Dayle Simpson
* Junior Vice President – Elizabeth Lolohea
* Sports Club Representative – Kevin Kaeser

Paid Employees

* General Manager – John Flew
* Sports Development Officer – Sam Hoffman
* Administration (Rugby and Touch) – Tara Waaka

1. Kevin Kaeser stood to speak to members
   1. Explained that he is the Caboolture Sports Club Representative for Caboolture Rugby Union Club and this will be his last month in tender before the Caboolture Sports Clubs AGM in a months time.
   2. Voting for the new Caboolture Sports Club Representative for Rugby Union will be done at the AGM here at the Caboolture Sports Club on the last Sunday in October.
2. MH finished by welcoming the new committee members and declared the meeting closed.

**Meeting Closed: 12:49pm Sunday 11th September 2022**